

SPRING  
2020

The Children's Center

# NEWSLETTER

[www.alchildrenscenter.org](http://www.alchildrenscenter.org)

## A MESSAGE FROM OUR DIRECTORS

Wow, we can't believe it has almost been a year since we took over as Executive Directors. It has been very rewarding and we want to thank everyone for the easy transition.

We appreciate all the help, patience and understanding families have shown while going through the COVID-19 pandemic. The meals, snacks and monetary donations have been beyond generous. This is a difficult time for everyone but together we will get through it.

We continue to wash hands, clean and sanitize toys and outside equipment often throughout the day. These are things we have always done but have increased the frequency during this time. We are going to continue to meet parents at the door for drop-off and pick-up. Please keep in mind, we would like families to practice social distancing during drop-off and pick-up. We ask you to stay 6 feet apart and only one person be in the entry way at a time. Remember, when a child has had a

fever they need to be fever free for 72 hours before they can return to child care.

Thank you for helping your children fill out the "My teacher is out of this world" form for teacher appreciation week. The teachers really enjoyed reading them. We had a great time celebrating our staff a little extra during that week.

We will begin enrolling new children soon to replace the families that have left. Our enrollment process will look a little different. We will be doing virtual orientations for new families to avoid them entering the building.

We know we can make it through this pandemic if we all work together. We are very lucky to have such wonderful families supporting us.

Thank you all and stay safe!

*Brenda Reed and Samantha Register*

Executive Directors, The Children's Center

## PARENT HANDBOOK UPDATES



Please take a moment to check out the updated Parent Handbook for The Children's Center. Hard copies are available at the entrance to both locations. It's also available on our website:

[www.alchildrenscenter.org](http://www.alchildrenscenter.org).

Here are some highlights from the updated Parent Handbook.

**Page 2 of Parent Handbook:** \*\* *The Children's Center will be closed to observe the 6 major holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. We will also be closed the day after Thanksgiving and will have 1 Floating Holiday that will be determined in January of that year. When the holiday falls on a weekend, The Children's Center will be closed to observe that*

*holiday on either the preceding Friday or the following Monday. The Children's Center will also be closed one day each fall for a teacher prep day based on the Albert Lea School District 241 school schedule. \*\**

**Page 20 of Parent Handbook:** *Registration Fee - A non-refundable registration fee of \$25.00 per child will be collected annually.*

**Page 21 of Parent Handbook:** *All passed due accounts require a Past Due Payment Agreement. The Past Due Payment Agreement will include an 18% APR financing fee on all accounts that have fallen 30 days or more past due.*

If you have any questions regarding the updates made to our Parent Handbook, please feel free to contact Brenda ([bleed@alchildrenscenter.org](mailto:bleed@alchildrenscenter.org)) or Samantha ([sregister@alchildrenscenter.org](mailto:sregister@alchildrenscenter.org)). As always, we thank you for your support.

Mark  
your  
Calendar

## THE CHILDREN'S CENTER HOLIDAYS/DAYS CLOSED 2020

May 25 Memorial Day  
July 3 Observing 4th of July  
August 14 Staff Prep Day  
September 7 Labor Day  
November 26 & 27 Thanksgiving Holiday  
December 24 & 25 Christmas Holiday

\*\* See the updated holiday schedule from our Parent Handbook on the first page of this newsletter or on page 2 of our Parent Handbook. Copies of the updated Parent Handbook are available in the entry ways at both Children's Center locations or on our website: [www.alchildrenscenter.org](http://www.alchildrenscenter.org).



## PRESCHOOL GRADUATION AND PICTURES

Graduation will be different this year. We will be doing it at a different location without guests. We have decided to do a ceremony in the gym at the 605 James Avenue location or outside at our St. John's site (depending on where your child attends). We will

video tape the ceremony and send it to all of the families of a graduate. Samantha Register will also be taking graduation pictures of the kids going on to Kindergarten in the Fall.

## CONGRATULATIONS GRADUATES!

### CONFERENCES

All classrooms (except Kids Klub) have reached out to each family by now concerning conferences. Because of the pandemic, parents had the option of a phone conference, zoom meeting or just having the form sent home to look over. If you haven't heard from your child's teachers please reach out to them.



### 2020 Board of Directors for The Children's Center

Beth Christensen	Abby Leach
Noelle Hagen	Kathy Leidal
Leslie Ignaszewski	Jen Levisen
Holly Knoss	Sarah Nelson
Joel Knutson	

